

ANDOVER TOWNSHIP LAND USE BOARD

COMPLETENESS CHECK LIST

STEEP SLOPE SITE PLAN

Applicant: _____ **File No.** _____

Block _____ **Lot(s)** _____

This checklist is for general reference only. Further information may be required by the reviewing authority. The following designations are to be used when completing the checklist:
 ✓ -- provided; NA -- not applicable; W -- waiver requested

The applicant shall provide a written statement justifying the *waiver request* or why a checklist item is not applicable.

Item No.	Application Requirements	Applicant	Board
1.	Certification of Township Tax Collector that all taxes and assessments have been paid to date.		
2.	A legibly drawn plan at a scale as per site plan or subdivision requirements and in no case smaller than one inch equals fifty feet (1"=50') and no larger than one inch equals ten feet (1"=10') shall be submitted by a New Jersey licensed engineer, land surveyor or architect which provides sufficient on-site detail to evaluate the proposed development.		
3.	Fees and escrow deposit in two separate checks made payable to Andover Township.		
4.	The plan should contain the following: A. Name and Address of Developer B. Name and Address of Owner C. Date of Preparation D. Block and Lot(s) to be developed E. Name and Address, signature, seal and license number of person(s) preparing the map.		
5.	Key Map: showing the subject property and all lands with lot and block numbers within 200 feet thereof with existing streets and zone boundaries.		
6.	Graphic and written scale, north arrow.		
7.	Revision box and date of each revision.		
8.	Delineation of steep slopes at the following categories: (i) 20% to 24.99% (ii) 25% to 34.99% (iii) 35% or greater		
9.	Slope disturbance table setting forth (a) the existing areas of steep slopes, in square feet in each of the categories set in item #8; (b) the proposed areas of steep slope disturbance, in square feet, in each of the aforesaid categories; and (c) the percentage of steep slope disturbance in each of the aforesaid categories		