

TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY

ORDINANCE #2015-05

**AN ORDINANCE TO PROVIDE AND DETERMINE RATES
OF COMPENSATION FOR OFFICIALS, OFFICERS AND
EMPLOYEES OF THE TOWNSHIP OF ANDOVER, COUNTY
OF SUSSEX AND STATE OF NEW JERSEY**

BE IT ORDAINED by the Township Committee of the Township of Andover as follows:

SECTION 1. The following salaries for the officers hereinafter set forth for the year 2015 beginning January 1, and each year thereafter until amended or repealed, are hereby established and fixed as the salary to be paid for the officers wherein the salaries are set at fixed figures and for the officers wherein a minimum and maximum range is set for the salaries, the salaries shall be paid to the holders of said positions within the minimum and maximum range set by resolution of the Township Committee.

<u>POSITION</u>	<u>ANNUAL SALARY</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
MAYOR	3,000	5,600
TOWNSHIP COMMITTEE	2,500	4,500
ADMINISTRATOR	10,000	50,000
MUNICIPAL CLERK/REGISTRAR	50,000	75,000
ASSISTANT MUNICIPAL CLERK/DEPUTY REGISTRAR	50,000	70,000
ADMINISTRATIVE ASSISTANT (RH)	25,000	45,000
ANIMAL CONTROL CLERK	2,000	6,000
RECYCLING COORDINATOR	2,500	7,500
CLERK 1 – ADMINISTRATION	25,000	50,000
CHIEF FINANCIAL OFFICER/TREASURER	20,000	50,000
PRINCIPAL ACCOUNT CLERK/ DEPUTY TREASURER	25,000	65,000
CLERK 1 – FINANCE ACCOUNT CLERK	25,000	50,000
TAX COLLECTOR/TAX SEARCH OFFICIAL	30,000	60,000
TAX COLLECTOR SHARED SERVICES	5,000	7,000
TAX ASSESSOR	15,000	25,000
ASSISTANT TO THE TAX ASSESSOR	10,000	20,000
JUDGE/JOINT MUNICIPAL COURT	45,000	75,000
MUNICIPAL COURT ADMINISTRATOR	15,000	50,000
COURT ADMINISTRATOR SHARED SERVICE	5,000	20,000
DEPUTY COURT ADMINISTRATOR	10,000	35,000
PROSECUTOR – JOINT MUNICIPAL COURT	40,000	65,000
SUPERVISOR – DEPARTMENT OF PUBLIC WORKS	40,000	85,000
BUILDINGS/GROUNDS/SPECIAL PROJECTS SUPERVISOR	5,000	20,000
DEPUTY STORMWATER COORDINATOR	3,000	5,000
BUILDING SERVICE WORKER	20,000	45,000
CONSTRUCTION OFFICIAL	20,000	45,000
BUILDING SUB CODE OFFICIAL	3,000	6,000
PLUMBING SUB CODE OFFICIAL	3,000	6,000

<u>POSITION</u>	<u>ANNUAL SALARY</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
TECHNICAL ASSISTANT TO CONSTRUCTION OFFICE	10,000	20,000
FIRE OFFICIAL	1,000	5,000
ZONING OFFICER	1,000	6,000
FIRE PROTECTION SUB CODE OFFICIAL	1,500	4,500
POLICE CHIEF	70,000	140,000
POLICE SECRETARY	25,000	53,000
RECREATION DIRECTOR/SECRETARY	10,000	20,000
ANIMAL CONTROL OFFICER	4,000	7,500
CLEAN COMMUNITIES COORDINATOR	1,000	4,000
LAND USE BOARD SECRETARY	20,000	40,000
EMERGENCY MANAGEMENT COORDINATOR	2,500	7,000
DEPUTY EMERGENCY MANAGEMENT COORDINATOR	1,000	3,000

SECTION 2. The following officers and employees shall be paid compensation at an hourly basis and shall be subject to the overtime provision of Chapter 5, Section 5-6.1, Revised General Ordinances of the Township of Andover. The Township Committee, in consultation with the Administrator, Police and Public Works Department Supervisors, may authorize compensatory time off in lieu of overtime pay, pursuant to Chapter 5-5.4(d). Seasonal employees shall receive straight time for all hours worked and shall not be subject to overtime provisions.

<u>POSITION</u>	<u>HOURLY RATES</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
CLERK 1 - TAX	12.00	22.00
CLERK 1 – COURT	12.00	22.00
CLERK 2	12.00	22.00
TEMPORARY LABORER	15.00	25.00
<u>PER SESSION/MEETING/CALL OUT/PER HOUR</u>		
MUNICIPAL CLERK/ASSISTANT CLERK PER EVENING SPECIAL MEETING	25.00 PER HOUR	40.00 PER HOUR
MUNICIPAL COURT ADMINISTRATOR PER EVENING SPECIAL SESSION ONLY	25.00 PER HOUR	40.00 PER HOUR
DEPUTY COURT ADMINISTRATOR PER EVENING COURT SESSIONS	30.00 PER HOUR	40.00 PER HOUR
MUNICIPAL COURT ADMINISTRATOR/ DEPUTY COURT ADMINISTRATOR	30.00 per call out	40.00 per call out
PUBLIC DEFENDER/CONFLICT PUBLIC DEFENDER JOINT MUNICIPAL COURT	150.00 PER CASE	250.00 PER CASE
BOARD/COMMISSION SECRETARY	25.00 PER HOUR	40.00 PER HOUR

SECTION 3. Specific salaries for each position set forth shall be adopted by Resolution of the Township Committee and may be amended.

SECTION 4. Regular pay period for officials, officers and employees shall be biweekly, provided the Treasurer may establish other suitable pay periods as necessary.

SECTION 5. The Township of Andover reserves the right to pay any new employees a salary less than the minimum stated above; provided, however, that upon successful completion of a probationary period, said employee shall be paid a salary of at least equal to the minimum stated for that position.

SECTION 6. The Township Committee may grant discretionary increments to any employee, provided that the employee's salary not exceed the maximum for that position.

SECTION 7. Should any section, paragraph, sentence, clause or phrase of the ordinance be declared invalid for any reasons, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect. The provisions of the ordinance are hereby repealed.

SECTION 8. All prior salary ordinances are hereby repealed.

SECTION 9. This Ordinance shall take effect upon the adoption and publication as provided by law.

NOTICE OF PENDING ORDINANCE

PUBLIC NOTICE is hereby given that the foregoing Ordinance was introduced and passed at first reading at a Regular Meeting of the Township Committee of the Township of Andover held March 09, 2015. A public hearing regarding same will be held at a meeting scheduled for April 13, 2015 beginning at 7:30 P.M., at the Municipal Building, 134 Newton-Sparta Road, Andover Township, NJ, at which time all persons interested both for and against said ordinance shall be given an opportunity to be heard concerning same.

Vita Thompson, R.M.C.
Municipal Clerk/Administrator