

**TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

**ORDINANCE NO. 2011-12**

**AN ORDINANCE TO PROVIDE AND DETERMINE RATES OF COMPENSATION FOR OFFICIALS, OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY**

***BE IT ORDAINED*** by the Township Committee of the Township of Andover as follows:

**SECTION 1.** The following salaries for the officers hereinafter set forth for the year 2011 beginning January 1, and each year thereafter until amended or repealed, are hereby established and fixed as the salary to be paid for the officers wherein the salaries are set at fixed figures and for the officers wherein a minimum and maximum range is set for the salaries, the salaries shall be paid to the holders of said positions within the minimum and maximum range set by resolution of the Township Committee.

<b><u>POSITIONS</u></b>	<b><u>ANNUAL SALARY</u></b>	
	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>
Mayor	\$3,000	\$5,600
Township Committee	2,500	4,500
Administrator	10,000	50,000
Chief Financial Officer / Treasurer	20,000	50,000
Principal Acct Clerk/Deputy Treasurer	25,000	56,000
Clean Communities Coordinator	1,000	4,000
Municipal Clerk/Registrar	25,000	72,000
Asst. Municipal Clerk/Deputy Register	14,000	35,000
Tax Collector/Tax Search Official	30,000	65,000
Tax Assessor	10,000	38,000
Assistant to Tax Assessor	12,500	20,000
Judge of Municipal Court	15,000	32,000
Municipal Court Administrator	15,000	55,000
Deputy Court Administrator	8,000	25,000
Buildings and Grounds & Special Projects Supervisor	5,000	25,000
Supervisor DPW	40,000	78,000
Deputy Stormwater Coordinator	3,000	6,000
Construction Official	20,000	50,000
Building Subcode Official	3,000	6,000
Plumbing Subcode Official/Inspector	3,000	6,000
Zoning Officer	1,000	5,700
Technical Asst. to Construction Office	10,000	20,000
Chief of Police	70,000	122,000
Lieutenant	60,000	110,000
Police Secretary	25,000	48,000
Fire Official	1,000	5,000
Fire Prot. Sub-Code Official/Inspr.	1,500	4,500
Recreation Director/Secretary	10,000	28,000
Animal Control Officer	4,000	7500
Secretary, Board of Health	2,000	14,000
Secretary, Land Use Board	20,000	40,000
Emergency Management Coordinator	2,500	6,700
Deputy Emergency Mgmnt Coordinator	1,000	2,500

**SECTION 2.** The following officers and employees shall be paid compensation at an hourly basis and shall be subject to the overtime provision of Chapter 5, Section 5-6.1, Revised General Ordinances of the Township of Andover. The Township Committee, in consultation with the Administrator, Police and Public Works Department Supervisors, may authorize compensatory time off in lieu of overtime pay, pursuant to Chapter 5-5.4(d). Seasonal employees shall receive straight time for all hours worked and shall not be subject to overtime provisions.

<u>POSITIONS</u>	<u>HOURLY RATES</u>	
	<u>MINIMUM</u>	<u>MAXIMUM</u>
Clerk – Typist	\$12.00	\$22.00
Senior Clerk – Typist	12.00	22.00
Principal Payroll Clerk	12.00	22.00
Account Clerk	12.00	22.00
Tax Clerk/Assessing Clerk	12.00	22.00
Special Police Officer	12.00	24.00
Temporary Laborer	15.00	28.00
Building Service Worker	14.00	24.00
Electrical Sub Code Official for UCC	20.00	40.00
Deputy Court Clerk (per hour / call out)	20.00	45.00

**PER SESSION / MEETING**

Land Use Board Attorney	\$150.00	\$500.00
Municipal Clerk	30.00	75.00
Secretary-Board/Commission	30.00	75.00
Muni. Court Clerk (per session/call out)	30.00	75.00
Muni. Ct Prosecutor/Alternate		
Prosecutor	400.00	900.00
Municipal Court Public Defender	100.00	900.00

**SECTION 3.** Specific salaries for each position set forth shall be adopted by Resolution of the Township Committee and may be amended.

**SECTION 4.** Regular pay period for officials, officers and employees shall be biweekly, provided the Treasurer may establish other suitable pay periods as necessary.

**SECTION 5.** The Township of Andover reserves the right to pay any new employees a salary less than the minimum stated above; provided, however, that upon successful completion of a probationary period, said employee shall be paid a salary of at least equal to the minimum stated for that position.

**SECTION 6.** The Township Committee may grant discretionary increments to any employee, provided that the employee's salary not exceed the maximum for that position.

**SECTION 7.** Should any section, paragraph, sentence, clause or phrase of the ordinance be declared invalid for any reasons, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect. The provisions of the ordinance are hereby repealed.

**SECTION 8.** All prior salary ordinances are hereby repealed.

**SECTION 9.** This Ordinance shall take effect upon the adoption and publication as provided by law.

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Vita Thompson, R.M.C.  
Municipal Clerk

**INTRODUCED:** November 28, 2011  
**ADOPTED:** December 12, 1011  
**CERTIFIED:** December 12, 2011  
**EFFECTIVE DATE:** December 19, 2011

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**NOTICE OF PENDING ORDINANCE**

**PUBLIC NOTICE** is hereby given that the foregoing Ordinance was introduced and passed at first reading at a Regular Meeting of the Township Committee of the Township of Andover held on April 14, 2008. A public hearing regarding same will be held at a meeting scheduled for April 28, 2008 beginning at 7:30 P.M., at the Municipal Building, 134 Newton-Sparta Road, Andover Township, NJ, at which time all persons interested both for and against said ordinance shall be given an opportunity to be heard concerning same.

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Vita Thompson, R.M.C.  
Municipal Clerk

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**NOTICE OF FINAL ADOPTION**

**NOTICE** is hereby given that the above entitled ordinance was introduced and passed on first reading at a meeting of the Township Committee of the Township of Andover held at the Municipal Building on the 28<sup>th</sup> day of November 2011. The same came up for final adoption at a meeting of the Township Committee of the Township of Andover held at the Municipal Building on the 12<sup>th</sup> day of December 2011, and, after all persons present were given an opportunity to be heard concerning same, it was finally passed and adopted and will be in full force in the Township according to law.

Vita Thompson, R.M.C.  
Clerk/Administrator