

**ANDOVER TOWNSHIP COMMITTEE  
REORGANIZATION MEETING AGENDA**

**ELLSWORTH BENSLEY, JR.  
DOLORES BLACKBURN  
JOHN BURKE  
JANIS Mc GOVERN  
THOMAS WALSH**

**JANUARY 04, 2016**

**7:30 P.M.**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

***SUNSHINE NOTICE:*** This meeting is being held in compliance with the provisions of the Open Public Meetings Act, Public Laws of 1975, chapter 231 and has been properly advertised and certified by the Municipal Clerk.

**STATEMENT OF DETERMINATION**

**OATHS OF OFFICE -      *DULY ELECTED TO THE ANDOVER TOWNSHIP COMMITTEE  
FOR A THREE YEAR TERM JANUARY 1, 2016 TO DECEMBER 31, 2018***

***JANIS MCGOVERN***

***ELLSWORTH BENSLEY JR***

**NOMINATION AND ELECTIONS FOR MAYOR AND DEPUTY MAYOR FOR 2016**

- 1.    *RESOLUTION #R2016-01      NOMINATION AND ELECTION BY THE  
ANDOVER TOWNSHIP COMMITTEE TO FILL THE  
POSITION OF MAYOR FOR THE TERM  
JANUARY 1, 2016 THROUGH DECEMBER 31, 2016***

**OATH OF OFFICE FOR MAYOR & PRESENTATION OF GAVEL**

- 2.    *RESOLUTION #R2016-02      NOMINATION AND ELECTION BY THE  
ANDOVER TOWNSHIP COMMITTEE TO FILL THE  
POSITION OF DEPUTY MAYOR FOR THE TERM  
JANUARY 1, 2016 THROUGH DECEMBER 31, 2016***

**OATH OF OFFICE FOR DEPUTY MAYOR**

**APPROVAL OF AGENDA**

**APPROVAL OF CONSENT AGENDA** All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

**\*CONSENT AGENDA**

**\*MISCELLANEOUS RESOLUTIONS**

1. #R2016-03 Committee Meeting Schedule
2. #R2016-04 Official Newspapers
3. #R2016-05 Unemployment Compensation
4. #R2016-06 Rates of Interest on Delinquent Taxes
5. #R2016-07 Cancel Tax Amounts under \$10.00
6. #R2016-08 Tax Assessor to Defend Tax Appeals
7. #R2016-09 Tax Payments of Less Than 100%
8. #R2016-10 Appointment of Various Officers
9. #R2016-11 Professional Services - Appointment of Municipal Attorney  
***Fred Semrau, Esq.***
10. #R2016-12 Professional Services - Appointment of Township Auditor  
***Nisivoccia and Company***
11. #R2016-13 Professional Services - Appointment of Municipal Court  
Prosecutor - ***Anthony M. Arbore***
12. #R2016-14 Professional Services - Appointment of Municipal Court  
Public Defender - ***Daniel A. Colfax***
13. #R2016-15 Appointment of a Substitute Municipal Court Prosecutor
14. #R2016-16 Appointment of a Substitute Municipal Court Public Defender
15. #R2016-17 2016 Cash Management Plan
16. #R2016-18 Appointment of Public Agency Compliance Officer  
***Diana Francisco, R.M.C., Deputy Municipal Clerk***
17. #R2016-19 Appointment of Finance Committee/Capital Projects
18. #R2016-20 Appointment of Bond Counsel  
***McManimon, Scotland & Baumann, LLC***
19. #R2016-21 2016 Temporary Budget
20. #R2016-22 Risk Management Consulting Services - Dental  
P.I.A. Security Programs, Inc.
21. #R2016-23 Appointment of Municipal Engineer  
***Harold E. Pellow & Associates, Inc.***
22. #R2016-24 To Authorize the Contract With ***Weather Works*** for Weather  
Forecast And Consultation Service
23. #R2016-25 Appointment of Professional Services Contractor for Code  
Enforcement/Zoning Official - ***Fred F. Suljic & Associates***

**\*CONSENT AGENDA (CONTINUED)**

**\*MISCELLANEOUS RESOLUTIONS (CONTINUED)**

- |               |   |
|---------------|---|
| 24. #R2016-26 | <u>To Continue to Designate the Services of the Lakeland Emergency Squad as the Township's Ambulance/Rescue Squad</u>   |
| 25. #R2016-27 | <u>Appointment of Municipal Planner</u><br><b><i>J. Caldwell &amp; Associates</i></b>   |
| 26. #R2016-28 | <u>Appointment of Labor Counsel</u><br><b><i>Matthew J. Giacobbe, Esq. of Cleary, Giacobbe, Alfieri, Jacobs</i></b>   |
| 27. #R2016-29 | <u>Resolution of the Township of Andover, County of Sussex and State of New Jersey for the Adoption of the Township of Andover Cafeteria Plan</u>   |
| 28. #R2016-30 | <u>Resolution of the Township of Andover, County of Sussex and State of New Jersey Authorizing the Execution of an Interlocal Shared Services Agreement with the Township of Wantage for the Provision of Animal Control Services</u> |
| 29. #R2016-31 | <u>Authorizing the Award of a Professional Services Contract To Phoenix Advisors, LLC to Serve as the Continuing Disclosure Agent and Conduct Continuing Disclosure Survey</u>  |

**REGULAR AGENDA**

**PUBLIC PORTION**

**RULES FOR THE PUBLIC PORTION OF THE MEETING**

1. Please come forward when recognized and state your name and address.
2. Please direct your comments to the Township Committee.
3. The committee may comment or respond when you conclude your comments.
4. Normally, each member of the public will be recognized and given the floor. When you have concluded, you may be recognized again during that public portion of the meeting upon Committee approval.
5. Anyone that is disruptive and/or speaks when they are not recognized will be considered to be disruptive to the meeting and may be asked to leave.

**REGULAR APPOINTMENTS BY THE MAYOR**

**1. LAND USE BOARD**

Class I	_____	1 year term (2016)
Class II	_____	2 year term (2017)
Class IV	_____	4 year term (2019)
Alternate No. 2	_____	2 year term (2017)
Alternate No. 3	(Vacancy)	2 year term (2016)
Alternate No. 4	(Vacancy)	2 year term (2017)

**2. ENVIRONMENTAL COMMISSION**

Regular Member	_____	3 year term (2018)
Regular Member	_____	3 year term (2018)
Regular Member	_____	3 year term (2018)
Regular Member	(Vacancy)	unexpired term (2016)
Alternate No. 1	(Vacancy)	2 year term (2016)
Alternate No. 2	(Vacancy)	2 year term (2016)
Chairperson	_____	1 year term (2016)

**3. 2016 LIAISON AND SUBCOMMITTEE APPOINTMENTS**

**APPOINTMENTS BY TOWNSHIP COMMITTEE**

**1. LAND USE BOARD**

Class III	Member of the Township Committee	1 year term (2016)
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**2. OPEN SPACE, RECREATION AND FARMLAND AND HISTORIC PRESERVATION COMMITTEE**

Regular Member	Township Committee _____	1 year term (2016)
Regular Member	Recreation Committee _____	1 year term (2016)
Regular Member	Environmental Commission _____	1 year term (2016)
Regular Member	Land Use Board _____	1 year term (2016)
Regular Member	Member of the Public _____	1 year term (2016)
Regular Member	Member of the Public _____	1 year term (2016)
Regular Member	Member of the Public _____	1 year term (2016)
Alternate No. 1	_____	1 year term (2016)
Alternate No. 2	_____	1 year term (2016)

**APPOINTMENTS BY TOWNSHIP COMMITTEE (CONTINUED)**

**3. BOARD OF HEALTH**

Regular Member	Ellsworth Bensley, Jr	3 year term (2018)
Regular Member	Dolores Blackburn	3 year term (2017)
Regular Member	John Burke	3 year term (2017)
Regular Member	Janis Mc Govern	3 year term (2018)
Regular Member	Tom Walsh	3 year term (2016)

**4. RECREATION COMMITTEE**

Regular Member	_____	3 year term (2018)
Alternate No. 1	_____	1 year term (2016)
Alternate No. 2	_____	1 year term (2016)
Alternate No. 3	_____	1 year term (2016)

**5. ECONOMIC DEVELOPMENT ADVISORY COMMITTEE**

Regular Member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)
Regular member	_____	1 year term (2016)
Regular member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)

**6. SUSTAINABLE ANDOVER**

Regular Member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)
Regular member	_____	1 year term (2016)
Regular member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)
Regular Member	_____	1 year term (2016)

**OTHER BUSINESS**

**NEXT REGULAR MEETINGS**

**JANUARY 25, 2016  
FEBRUARY 08 & 22, 2016**

**6:30 P.M. EXECUTIVE SESSION  
7:30 P.M. REGULAR MEETING**

**ADJOURNMENT**