

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

**MICHAEL LENSAK, MAYOR
JANIS MC GOVERN, DEPUTY MAYOR
DOLORES BLACKBURN
JACK BURKE
TOM WALSH**

JUNE 22, 2015

EXECUTIVE SESSION 6:30 P.M.

REGULAR MEETING 7:30 P.M.

The regular meeting of the Andover Township Committee was called to order at 6:35 P.M. by Deputy Mayor J. McGovern, followed by a salute to the flag.

ROLL CALL: Present: Ms. Blackburn, Mr. Burke, Mr. Walsh, Deputy Mayor Mc Govern,
Also present: Attorney Semrau
Absent (Excused): Mayor Lensak

OPEN PUBLIC MEETING STATEMENT Statement of compliance with Chapter 231, P. L. 1975 was made by Deputy Mayor McGovern.

EXECUTIVE SESSION:

Ms. Blackburn motioned to amend the Executive Session Agenda to include the Land Use Board under potential litigation, and COAH under pending Litigation, seconded by Mr. Burke, motion was carried by a unanimous voice vote.

On a motion by Mr. Walsh, seconded by Ms. Blackburn, the resolution to go into executive session to discuss

Personnel Matters:

- 1. Tax Collector**
- 2. Police: Part Time Dispatchers**
- 3. DPW-Matters**
- 4. Clerk/Administration-Deputy Clerk**

Contract Negotiations:

- 1. Police Dispatchers Union Contract Renewal**

Attorney-Client Privilege:

- 1. Lake Lenape Water Company**

Potential Litigation:

- 1. Land Use Board (as amended)**

Pending Litigation:

- 1. COAH (as amended)**

, was carried unanimously.
(See Insert Attached to These Minutes

Committee went into executive session at 6:39 P.M. Mr. Walsh moved to adjourn executive session at 7:46 P.M., seconded and carried unanimously.

APPROVAL OF AGENDA

Mr. Walsh motioned to approve the agenda, Ms. Blackburn seconded, and the motion was carried unanimously.

APPROVAL OF THE CONSENT AGENDA

Ms. Blackburn motioned to add **R2015-88 RESOLUTION AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR SHERIDAN'S LODGE INC. FOR THE TERM JULY 1, 2015 TO JUNE 30, 2016**

R#2015-89 RESOLUTION APPOINTING JAMES TANGA TO THE PARTIME POSITION OF PUBLIC SAFETY TELECOMMUNICATIONS TRAINEE FOR THE POLICE DEPARTMENT

R#2015-90 RESOLUTION TO APPOINT KATHERINE M. O'MALLEY TO THE PARTIME POSITION OF PUBLIC SAFETY TELECOMMUNICATIONS TRAINEE FOR THE POLICE DEPARTMENT

Mr. Walsh seconded and the motion was carried unanimous voice vote.

***CONSENT AGENDA:**

***OTHER BUSINESS:**

1. **APPROVAL OF VOUCHERS FOR PAYMENT**
2. **ACCEPTANCE OF CFO'S REPORT FOR MONTH ENDING MAY 31, 2015**

***RESOLUTIONS:**

1. **#R2015-83 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE RENEWAL OF CLUB LIQUOR LICENSE 1902-31-013-001 FOR LT. CHAS A. MEYER AMERICAN LEGION POST 86 FOR TERM JULY 1, 2015 THROUGH JUNE 30, 2016**
2. **#R2015-84 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF AND STATE OF NEW JERSEY TO AUTHORIZE THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #1902-33-010-003 FOR DINA'S LLC FOR THE TERM JULY 01, 2015 THROUGH JUNE 30, 2016**

3. #R2015-85 RESOLUTION OF THE TOWNSHIP OF ANDOVER COUNTY OF SUSSEX STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE 1902-33-007-002 FOR FARMSTEAD CLUB INC. T/A FARMSTEAD GOLF AND COUNTRY CLUB FOR THE TERM JULY 1, 2015 THROUGH JUNE 30, 2016

4. #R2015-86 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #1902-33-004-007, FOR LARRY L. SNOVER, INC. TIA THE CELLAR FOR THE TERM JULY 1, 2015 THROUGH JUNE 30, 2016.

5. #R2015-87 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO CANCEL CAPITAL APPROPRIATION BALANCES

***CONSENT AGENDA (CONTINUED)**

BOARD OF HEALTH CORRESPONDENCE FEBRUARY 2015 THROUGH APRIL 30, 2015

LAKELAND AMBULANCE SQUAD:

Request for the funding for ambulance re-chassis. Rourke Day briefly explained the process and why they have a need to re-chassis of the 2003 ambulance verses the purchase of a new ambulance. The cost of brand new 2016 4 wheel drive vehicle cost would be approximately \$216,000 to \$220,000. The approximate cost to re-chassis is \$148,000. Mr. Walsh explained the township did not necessarily budget for the ambulance this year and was curious to know how long it would take for either process. Mr. Day responded that the Horton Company is willing to work with Lakeland, and it would take 3-4 months to get an ambulance chassis.

There was discussion again regarding third party billing. Third party billing process was explained to the committee. If someone has insurance the service provided would be put through the insurance company for payment. Third party billing will take several months to put in place, and the squad is hopeful to get the billing in place next year. Eventually they hope to be self-sufficient and be able to fund themselves. Ms. McGovern stated that we are very appreciative of everything that they do. Mr. burke also commented that we are lucky to have Lakeland and the town gets a tremendous value from the volunteers.

PUBLIC PORTION

Ms. McGovern opened the public portion of the meeting.

Resident Diane Gillespie shared he experience with the Lakeland Squad this past January, and she agrees 100% that they need the equipment and cannot thank them enough for the times that they have helped her. Kathy Esposito agreed

Fire Department Member Rick Melfi announced that he has Chicken Barbeque tickets available for sale, which helps support the local fire department for \$15.00 ea. Tickets are available at the Firehouse and the Police Station. Ms. McGovern requested that the information be placed on the municipal sign. Ms. McGovern also stated that we would speak to our CFO and see about coming up with the funding for the Squad this year and discuss at the next session.

Seeing no other hands, Deputy Mayor McGovern closed the public portion of the meeting.

ORDINANCES: INTRODUCTION

ORD#2015-09

AN ORDINANCE TO PURCHASE A NEW DUMP TRUCK, FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF

Mr. Walsh motioned for discussion on the ordinance to purchase a new dump truck. Mr. Burke seconded. Mr. Burke asked if a new dump truck was necessary. Mr. Walsh responded that the DPW did budget for a new truck and they claim that there is a need.

Mr. Walsh motioned to adopt Ordinance No, 2015-09, on first reading. Ms. Blackburn seconded, and the motion was carried by a unanimous roll call vote.
(Mr. Lensak, absent)

ORD# 2015-10

AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STAT OF NEW JERSEY TO AMEND THE TOWNSHIP CODE BY AMENDING CHAPTER 59. FOOD ESTABLISHMENTS, RETAIL, TO INCLUDE ARTICLE III. OUTDOOR DINING

Ms. Blackburn commented that the Land use board had expressed concern that service animals, and parking spaces with curb stops was addressed in the ordinance presented for first reading. Further discussion regarding the fact that additional spaces was not needed because the seating for outside service is not permitted. The Township Attorney stated these items will be included in the amended ordinance should the committee choose to do so.

Ms. Blackburn motioned to approve the above-mentioned ordinance as amended, Mr. Burke seconded, and the motion was carried by a unanimous roll call vote (Mr. Lensak; Absent)

Attorney Semrau added that this ordinance will be on the meeting agenda for the July 13, 2015 for a final reading. He is hopeful that the Land Use Board will have the opportunity to review the ordinance prior to that meeting for consistency determination. Ms. Blackburn added that the Land Use Board would not meet again until July 22, 2015. She suggested that we run it passed the Land Use Board attorney and that most of the concerns expressed have been addressed tonight.

COMMITTEE REPORTS

Mr. Burke reiterated that we had heard from the Emergency Squad earlier in the meeting. He also reported that the Fire Department answered over 100 calls last month and the Chicken Barbeque is on July 25, 2015.

Ms. Blackburn reported that the Land Use Board had met since the last township meeting and they did discuss the Café ordinance.

The Land Use Board has expressed interested in charging stations for electric cars. The committee is looking to see where there could be a permitted use. However, the township’s zoning ordinances are silent on this topic.

She further added; The Sustainable Andover and Environmental Commission has not met since the last township meeting.

Mr. Walsh: Reported that there is a Mulford Road Paving meeting set for July 7, 2015, with Tilcon and the State. He informed the township committee that the Recreation Committee would like to attend the Open Space meeting to discuss some of the projects that they are interested in doing. Ms. McGovern responded that they have one coming up on the 2nd week of July and that she will email him the information.

Ms. McGovern reported that she attended the most recent Board of Education meeting. She informed the committee that the eighth graders are graduating this evening. She discussed the revised curriculum which is designed to addresses some of issues with test scores. The seniors are having the tax revaluation company speak at one of their upcoming meetings.

Deputy Clerk Francisco reported that there is a Free Skin Cancer Screening at Memory Park on June 27, 2015 in Newton, from 11AM to 3 PM; it is sponsored by the Sussex Health Department.

REPORT FROM THE MUNICIPAL ATTORNEY – Report on the 2015 Tax Revaluation Process

The 2015 Tax Revaluation process is going to take place over the next few months. He suggested we have on our website the schedule of roads and communities where they will be starting and to keep the information updated as we get it.

NEXT SCHEDULED MEETINGS: **July 13, 2015**
 August 10, 2015
 6:30PM Executive Session
 7:30PM Regular Meeting

ADJOURNMENT

There being no further business brought before the Committee:
Mr. Walsh motioned to adjourn, Ms. Blackburn seconded and the meeting adjourned at 8:31 PM.

Submitted by

Deputy Mayor McGovern

Diana Francisco, Deputy Clerk

