#### ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

TOM WALSH, MAYOR
MICHAEL LENSAK, DEPUTY MAYOR
DOLORES BLACKBURN
PHIL BOYCE
JANIS Mc GOVERN

**OCTOBER 28, 2013** 

### **EXECUTIVE SESSION - 6:30 P.M.**

**REGULAR MEETING - 7:30 P.M.** 

The regular meeting of the Andover Township Committee was called to order at 6:31 P.M. by Mayor Walsh, followed by a salute to the flag.

ROLL CALL:

Present:

Ms. Blackburn, Mr. Boyce, Mr. Lensak

Ms. Mc Govern, Mayor Walsh

Also present: Attorney Semrau

**OPEN PUBLIC MEETING STATEMENT** Statement of compliance with Chapter 231, P. L. 1975 was made by Mayor Walsh.

**EXECUTIVE SESSION:** Mayor Walsh asked that the Executive Session be amended to include Contract Negotiations: Discussion Regarding Authorization of Request for Proposals for Appointment of Solar Renewable Energy Certificate Broker, under Attorney-Client Privilege: Cell Tower-9-1-1 and Wastewater Treatment Plant. On a motion by Mr. Lensak, seconded by Mr. Boyce, the resolution to go into executive session to discuss

# Personnel Matters:

- 1. Police Department Staffing
- 2. DPW Staffing

## **Contract Negotiations:**

- 1. Rolling Hills Condominiums/Municipal Services Agreement
- 2. Discussion Regarding Authorization of Request for Proposals for Appointment of Solar Renewable Energy Certificate Broker

### Attorney-Client Privilege:

- 1. Limecrest Quarry Status Report
- 2. Train Station Status Report
- 3. Cell Tower 9-1-1
- 4. Wastewater Treatment Plant

### Potential Litigation:

### Pending Litigation:

1. SMAC Corporation

, was carried unanimously.

(See Insert Attached to These Minutes)

The Committee went into executive session at 6:32 P.M. Ms. Blackburn moved to adjourn executive session at 7:25 P.M., seconded by Mr. Boyce and carried unanimously.

RECESS CALLED AT THIS TIME - MEETING RESUMED AT 7:30 P.M.

### **REGULAR MEETING**

<u>APPROVAL OF AGENDA</u> Mayor Walsh asked that the following Resolutions be added to the agenda:

## 10. RESOLUTION #R2013-136

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE #1902-33-012-007 FOR THE ESTATE OF RAYMOND P. CERASOLI III, LARRAINE D'OLIVO, ADMINISTRATOR WITH CERTAIN CONDITIONS FOLLOWING SPECIAL RULING TO PERMIT RENEWAL OF INACTIVE LICENSE PURSUANT TO NJSA 33:1-12.39 FOR A PERIOD OF TWO YEARS FROM JULY 01, 2013 TO JUNE 30, 2014 AND JULY 01, 2014 TO JUNE 30, 2015

# 11. RESOLUTION #R2013-137

RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE THE PURCHASE OF ICE CONTROL MATERIALS (SALT AND GRITS) FOR THE DEPARTMENT OF PUBLIC WORKS

Ms. Blackburn moved to approve the agenda as amended, seconded by Mr. Boyce and carried unanimously.

APPROVAL OF CONSENT AGENDA ITEMS Ms. Blackburn moved the following consent items be approved, seconded by Mr. Boyce

### \*CONSENT AGENDA:

### \*OTHER BUSINESS:

APPROVAL OF VOUCHERS FOR PAYMENT (See Insert Attached to These Minutes)

ACCEPTANCE OF THE CHIEF FINANCIAL OFFICER'S REPORT FOR THE MONTH ENDING SEPTEMBER 30, 2013

ACCEPTANCE OF THE TAX COLLECTOR'S SEPTEMBER 2013 REPORT \$151,280.90 - YEAR TO DATE - \$15,057,548.09

### **APPROVAL OF MINUTES:**

AUGUST 26, 2013 REGULAR MEETING AUGUST 26, 2013 EXECUTIVE SESSION

Ms. McGovern noted a cut and paste error with a need to correct to the DPW Supervisor on page 5. Ms. Blackburn moved to approve as amended, seconded by Ms. Mc Govern. Roll call vote:

Ms. Blackburn- yes

Mr. Boyce - abstain

Mr. Lensak – yes

Ms. Mc Govern - ves

Mayor Walsh - yes

# <u>PRESENTATIONS</u>

<u>SUSSEX COUNTY –TRANSITIONAL HEALTH CARE PILOT PROGRAM</u> Freeholder Gail Phoebus was present and stated that the County is extremely proud of this program, stressing the need to get the word out that this program exists.

Department of Senior Services Administrator Stephen Gruchacz was present along with Sarah Balzano, who is the Coordinator of the Transitional Health Care Pilot Program. They explained that preventable hospital readmissions are caused by confusion about/lack of compliance with medication regimen, lack of understanding of discharge plans, failure to follow up with primary care physician/specialists and inability to get timely assistance at local offices when in crisis. The County's goal is to decrease the number of readmissions in Sussex County, which cost an average of \$9,692.00 each. He added that this program is designed to provide access to services at the right place, right time, at lower cost, with the ability to remain in home and part of the community.

They continued to explain the program's benefits as follows:
Ability to remain in home, part of community
Assistance in navigating the fragmented human service system
Benefit Sussex County businesses:
Provision of medical and human services
Cost savings for employee health insurance
On-going business from residents remaining in community
Strategy to address the ballooning national Medicare costs by Sussex County

**Key Components** 

**Medication Reconciliation:** reinforcing the importance of filling and taking medications as prescribed, engaging primary care physician if discrepancies are detected.

**Personal Health Record:** providing health management guide for patients completed during an in-home visit by social worker.

**Primary Care/Specialist Follow-up:** enlisting patient involvement in scheduling appointments as soon as possible after discharge; helping to facilitate accurate and necessary communication between patient and physician.

Screening for Community Resources: providing patients with preliminary screening for eligibility of community resources, including assistance with necessary documentation.

Case manager in the hospital daily Monday through Friday Social worker in the home within 24-48 hours of discharge Minimum of 1 in-home visit/assessment following discharge Minimum of 1 phone call per week for 30 days following discharge

The Transitional Care Service Team consists of the Coordinator and Social Workers and Coaches. Together they coordinates Case Management Services, perform in hospital assessment and screening, participate in Sussex County Regional ACO Medication Reconciliation Subcommittee and regional Board meetings, provide case management: assessment, referrals and screening, receive direct referrals by PCP office, collect data, assist in completion of Personal Health Record, assist with medication reconciliation and conduct customer satisfaction survey.

# CERTIFICATES OF AWARD FOR THE ANNUAL CHARITY SOFTBALL TOURNAMENT

\$150 Carley's Crew \$150 Township Team \$200 Lake Lenape \$300 Dorset Farm Team \$400 Rescue Heroes \$600 Team Powerless

Certificates were presented by Deputy Mayor Lensak to those teams present this evening. The trophy was then presented to the winning team, Team Powerless.

#### REGULAR AGENDA

<u>PUBLIC PORTION</u> Anthony Massaro of Current Drive was present to discuss the speeding issue on Current Drive and Payne Road. He presented the Committee with copies of a petition signed by his neighbors requesting that the speed limit be reduced to 15 miles per hour. He mentioned the safety concerns on this roadway. There was discussion regarding various options available that may cause a drive to reduce the rate of speed. He stated no one does the current speed or lower. Mayor Walsh stated that results of conducting a traffic safety study might determine that the speed needs to be increased rather than decreased.

Mr. Wolk spoke about his concerns stating that most of the offenders are people that do not live on Current or Payne. He said this roadway is a natural shortcut. He suggested a No through Traffic sign for that area. There was discussion regarding one-way road options as well. Mr. Wolk stressed that the town needs to restrict people who do not live on Current and Payne from using it. Mr. Lensak stated that would then create traffic on other township roadways, adding that every resident would like to see traffic diverted from their neighborhoods. Mayor Walsh stated we will speak with the Police Chief to discuss what can be done with the speeders on these roadways.

Rick Melfi of Park View stated that from Emergency services, it is impossible to go any faster than five or six miles per hour. Vehicles have to move out of the way to allow fire apparatus to go done these roads. He spoke about surrounding fire departments and their issues with small-unimproved roadways.

Attorney Semrau suggested that the Administration send a letter to all residents with a short survey asking them for their opinion regarding what they would like to see done with the roadway if possible, if anything.

Seeing no hands Mayor Walsh closed the public portion.

## **ORDINANCES: INTRODUCTION**

### NO. 2013-14 TO AMEND CHAPTER 3, ARTICLE XXV "PUBLIC RECORDS"

"AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY TO AMEND CHAPTER 3, "ADMINISTRATION OF GOVERNMENT," ARTICLE XXV, "PUBLIC RECORDS," § 3-81, "FEES FOR COPIES" OF THE CODE OF THE TOWNSHIP OF ANDOVER"

**BE IT RESOLVED** by the Mayor and Committee of the Township of Andover, that Ordinance #2013-14, entitled as above, be passed on first reading, to be published in the New Jersey Herald and the public hearing to be held on November 25, 2013 at 7:30 P.M. local prevailing time, or as soon thereafter as the matter can be reached in the Municipal Building, 134 Newton-Sparta Road, Roll call vote:

Ms. Blackburn- yes Mr. Lensak - yes Mr. Boyce – yes Ms. Mc Govern – yes

Mayor Walsh - yes

### ORDINANCES: PUBLIC HEARING

# NO. 2013-12 TO AMEND ORDINANCE NO. 2013-10 "OIL & STONE VARIOUS ROADS"

"AN ORDINANCE TO AMEND THE FUNDING OF 2013-10 OIL AND STONE VARIOUS TOWNSHIP ROADS, FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF"

# ORDINANCES: PUBLIC HEARING (CONTINUED)

# NO. 2013-12 TO AMEND ORDINANCE NO. 2013-10 "OIL & STONE VARIOUS ROADS"

Mayor Walsh opened this Ordinance to the public and seeing no hands he closed the hearing.

An ordinance of which the foregoing is the title was introduced and passed on first reading at the regular meeting of the Andover Township Committee, on September 23, 2013, was advertised according to the law and was brought before the public for final consideration. There being no objections, Ms. Blackburn moved the adoption of the above entitled ordinance, seconded by Mr. Boyce. Roll call vote:

Ms. Blackburn – yes

Mr. Boyce-yes

Mr. Lensak – yes

Ms. Mc Govern - yes

Mayor Walsh - yes

# NO. 2013-13 PURCHASE OF BUCKET ATTACHMENT

"AN ORDINANCE TO PURCHASE A BUCKET ATTACHMENT FOR DPW, FOR THE TOWNSHIP OF ANDOVER AND TO PROVIDE FOR THE FUNDING THEREOF"

Mayor Walsh opened this Ordinance to the public and seeing no hands he closed the hearing.

An ordinance of which the foregoing is the title was introduced and passed on first reading at the regular meeting of the Andover Township Committee, on September 23, 2013, was advertised according to the law and was brought before the public for final consideration. There being no objections, Ms. Mc Govern moved the adoption of the above entitled ordinance, seconded by Mr. Boyce. Roll call vote:

Ms. Blackburn – yes

Mr. Bovce-ves

Mr. Lensak – yes

Ms. Mc Govern - yes

Mayor Walsh - yes

### RESOLUTIONS

- #R2013-127 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
  AND STATE OF NEW JERSEY TO ISSUE A TAX REFUND TO M & V LIENS
  IN REGARDS TO THE REDEMPTION OF TAX SALE CERTIFICATE
  #12-00013 SOLD FOR DELINQUENT TAXES FOR BLOCK 146, LOT 2,
  IN THE AMOUNT OF \$9,943.73
- #R2013-128 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
  AND STATE OF NEW JERSEY TO ISSUE A TAX REFUND TO M & V LIENS
  IN REGARDS TO THE REDEMPTION OF TAX SALE CERTIFICATE
  #12-00014 SOLD FOR DELINQUENT TAXES FOR BLOCK 146, LOT 7
  Q0028, IN THE AMOUNT OF \$1,688.71
- #R2013-129 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
  AND STATE OF NEW JERSEY TO AUTHORIZE THE TAX COLLECTOR TO
  ISSUE A REFUND OF \$41.54 TO NY SUSQUEHANNA & WESTERN
  RAILWAY FOR THE YEAR 2013, DUE TO PAYMENT MADE FOR BLOCK
  72.04, LOT 1.03, WHICH BECOME AN EXEMPT PROPERTY FOR THE
  YEAR 2013

Mr. Boyce moved to approve the foregoing resolutions as presented, seconded by Ms. Blackburn and carried unanimously.

(See Insert Attached to These Minutes)

# **RESOLUTIONS (CONTINUED)**

#R2013-130 RESOLUTION OF THE TOWNSHIP OF ANDOVER COUNTY OF SUSSEX
AND STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF THE
SNOW REMOVAL SHARED SERVICES AGREEMENT WITH THE TOWNSHIP
OF BYRAM

Mr. Lensak moved to approve the foregoing resolution as presented, seconded by Mr. Boyce and carried unanimously.

#R2013-131 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY TO AUTHORIZE THE SUBMISSION OF THE
GRANT EXTENSION FOR THE ACTION MUNICIPAL ALLIANCE GRANT

Mr. Boyce moved to approve the foregoing resolution as presented, seconded by Ms. Mc Govern and carried unanimously.

#R2013-132 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY TO AUTHORIZE THE EXECUTION OF AN
INTERLOCAL SERVICES AGREEMENT FOR 911 SERVICES WITH THE
TOWNSHIP OF GREEN

Mr. Lensak moved to approve the foregoing resolution as presented, seconded by Mr. Boyce and carried unanimously.

#R2013-133 A RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX

AND STATE OF NEW JERSEY AUTHORIZING THE MAYOR AND TOWNSHIP

CLERK TO ACCEPT THE RELEASE EXECUTED BY SMAC CORPORATION

AND EXECUTE A STIPULATION OF DISMISSAL ON BEHALF OF THE

TOWNSHIP IN THE MATTER OF SMAC CORPORATION V. TOWNSHIP OF

ANDOVER, DOCKET NO. SSX-L-91-13

Attorney Semrau explained that the Township took issue with the contractor's services and ultimately withheld certain proceeds of the contract. Litigation was filed against the Township and after some negotiations, this authorizes settlement whereby the Township would deduct \$25,000 from the contract price. This amount represents the costs the Township incurred with respect to delays to complete the project. There were certain engineering costs that the municipality incurred as well as the loss of the benefit of the actual program.

Mr. Lensak moved to adopt this resolution as presented, seconded by Mr. Boyce and carried unanimously.

#R2013-134 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY AUTHORIZING THE RELEASE OF A CASH
BOND IN THE AMOUNT OF \$15,000 SUBMITTED BY BRIDGEWAY
REHABILITATION SERVICES, INC., BLOCK 128/LOT 4.02 TO PROVIDE A
RESTORATION BOND/GUARANTY AS A CONDITION REQUIREMENT BY
THE ANDOVER TOWNSHIP LAND USE BOARD AND ACCEPTED BY THE
TOWNSHIP COMMITTEE UNDER RESOLUTION #R2012-64

Mr. Boyce moved to adopt this resolution as presented, seconded by Mr. Lensak and carried unanimously.

# RESOLUTIONS (CONTINUED)

#R2013-135 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY IN SUPPORT OF THE USE OF A "NO
PASSING ZONE" ON ROUTE 206 AS RECOMMENDED BY THE NJDOT

Mr. Boyce moved to approve this resolution, seconded by Mr. Lensak and carried unanimously.

#R2013-136 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY AUTHORIZING THE RENEWAL OF PLENARY
RETAIL CONSUMPTION LICENSE #1902-33-012-007 FOR THE ESTATE OF
RAYMOND P. CERASOLI III, LARRAINE D'OLIVO, ADMINISTRATOR WITH
CERTAIN CONDITIONS FOLLOWING SPECIAL RULING TO PERMIT
RENEWAL OF INACTIVE LICENSE PURSUANT TO NJSA 33:1-12.39 FOR A
PERIOD OF TWO YEARS FROM JULY 01, 2013 TO JUNE 30, 2014 AND
JULY 01, 2014 TO JUNE 30, 2015

Ms. Mc Govern moved to approve this resolution, seconded by Mayor Walsh and carried unanimously.

#R2013-137 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY TO AUTHORIZE THE PURCHASE OF ICE
CONTROL MATERIALS (SALT AND GRITS) FOR THE DEPARTMENT OF
PUBLIC WORKS

Mr. Lensak moved to approve this resolution, seconded by Mr. Boyce and carried unanimously. (See Inserts Attached to These Minutes)

### **NEW BUSINESS**

FOREST LAKES CLUB DAM REHABILITATION Attorney Semrau gave a brief history on this topic. He said the project is nearing completion. The majority of the property owners are in Byram Township. We are getting to the point where we will be certifying all the costs and both municipalities would come up with a proposal as to how this assessment process will work. There was a conference call with assessors from both Byram and Andover Township, along with both attorneys and administrators to discuss what the next steps are. The consensus was that both municipalities would contract with an outside consultant to make the assessment on each property.

Some of the professional costs may have come back higher than anticipated. From the municipalities' standpoint the one thing we took away from this meeting was to ask the governing bodies if they are on board with hiring an outside consultant, which will be paid for by the residents' part of the special assessment. The Byram assessor had recommended a few names and she was in the process of obtaining proposals for those services. To get involved with the particulars of a special assessment the agreement was to have a third party handle this project. The total obligation is on the consultant and not the municipalities. The municipalities do certify the assessments once completed.

# **COMMITTEE REPORTS**

MAYOR WALSH. He reported on the Sussex County League of Municipalities meeting in which Becky Carlson from the Municipal Alliance for the Prevention of Alcohol and Substance Abuse gave a presentation. Mayor Walsh handed out packets supplied to everyone in attendance. The Sheriff's Department, Police Departments from around the County, as well as the representatives from the Prosecutors office speak on the topic of substance abuse is on the rise in the County. Ninety-eight percent of the crime in the County is drug related.

He then read a letter into the record from the Rail Commuter Association. The letter is addressed to the DEP regarding the delay in the application due to environmental concerns. Track has been laid to Hopatcong. The DEP has determined that the application regarding the site at Andover has not yet addressed the sill runoff into an adjacent brook. It appears that the entire expansion project is being held up because of this isolated problem. He then read where the letter addressed the project only proceeding once it is outside of the mating season of endangered species, the Indiana bat, November 1<sup>st</sup> through April 1<sup>st</sup>. This leaves a small window of opportunity. Additional funds were secured by Congressman Frelinghuysen to rehabilitate the Roseville tunnel and surrounding right of way. They suggested the project be unbundled with approval being granted to all aspects of the project except the Andover Station. This will allow the project to proceed except the station itself. This will give NJ Transit to sort the planning details and adequately address the DEP's concerns. Mr. Lensak stated that the Legislators informed him that we wouldn't see anything done on the station until 2015.

Mayor Walsh then reported on the Senior luncheon and thanked the Farmstead, Lake Lenape Lodge for donating the food. Life Science classes at Wallkill High School donated the desserts. Entertainment was provided by the Rock and Roll chorus under the direction of Joe Contafa, which consists of 20 students from around NJ. He then thanked Ray Ayers, Sabrina Burke, Brian Robinson, William Clarke, Billy Boyd and the Girl Scouts. They gave their time to make the luncheon a huge success.

He then spoke about the accident with the gasoline tanked in Andover Borough. He stated that the Township's fire department was the first responder. The first police was Officers Kern and Mills. He stated we had firefighters with 8,500 gallons of gasoline on the highway and they were extricating a woman out of a vehicle around leaking gasoline and fumes. They put their lives in danger where they had State Police who would not enter the perimeter. These officers were telling our firefighters to get out. They put their lives on the line to try to save this woman. They weren't able to save her but her organs were harvested for donation. Many other lives were saved because she was brought to the hospital in a timely manner. He stated what these people did go so far above and beyond what is asked of them. He said that each and every one of them deserves special commendation. There was a round of applause. A special ceremony will be held in the near future to honor all these individuals appropriately.

MS. MCGOVERN. She reported on the Seniors stating they will meet November 4<sup>th</sup> and 18<sup>th</sup>.

She then reported on the Board of Education stating that their meetings have been going extremely late. She did remark that the Principal selected for the vacancy did not accept the position offered. Superintendent Pede will cover that position when the Principal leaves in November. They are also trying to save money in an attempt to bring their surplus up to \$200,000. The school has gone out for bid for the gasoline pipeline and the bid opening is scheduled for November 14<sup>th</sup>. The main area of concern for the Board is the student grade level State test scores. Some of the grade level scores are low. They are trying to figure out why this is the case and where to adjust the curriculum.

# **COMMITTEE REPORTS (CONTINUED)**

MR. BOYCE. He reported on the Ribbon Cutting Ceremony at Dale's Market, which all Committee members attended. He commented on how that intersection has improved over the past several years with the addition of Domino's Pizza, Andover Animal Hospital, the strip malls across the street and now Dale's Market.

He then spoke about the Fire Department and he will share the comments made by Mayor Walsh earlier regarding the accident on October 17<sup>th</sup> at their meeting on Monday night. He then gave the monthly report provided to him by Chief Steinwand.

Mr. Boyce then remarked on his charity Food for the Poor in Guatemala. They were successful in raising \$25,000 in April, enough to feed 500 children for one year. They decided to go back and run the charity again and their goal was to feed 1000 children for one year. That campaign starts next week.

MS. BLACKBURN. She reported that the Land Use Board hasn't met since the Committee's last meeting. The Environmental Commission did meet and they had a work session designed for brainstorming for projects appropriate for the Commission for the coming year. She added that there have not been many Land Use Board applications to review. She stated the members brought good ideas forward and they settled on two; one was to gather information on the history of the trail for the two kiosks. The other is obtaining information signs for a possible fence for the rain garden project.

MR. LENSAK. He stated he attended a meeting with Senator Oroho and Space along with Assemblywoman McHose on the 18<sup>th</sup>. There was good interaction with everyone while keeping up to speed on what is going on in Trenton. He thanked both the fire and police departments for their efforts as well.

He then spoke about JCP&L new email alerts when there is an outage. He said it is surprising how many there are in the area on almost a daily basis. He mentioned today Andover Township had a small outage around 10AM and fixed at 2:30PM. The alert also tells you the location of the outage.

He reported on the police department and the various training that occurred for certain officers. On October 24<sup>th</sup> he was invited to the 200 Club at the Lake Mohawk Country Club. The Club honored our dispatcher Jan Ragsdale along with Lt. Danielson, and Officers Indano and Laoudis for responding to an incident on April 6, 2012 where an individual came out of a condo with a loaded rifle. The police successfully removed people from the area and proceeded to talk the individual out of the situation. They were awarded the Valor Certificates.

**REPORT FROM THE CLERK/ADMINISTRATOR** She said that while she was away, information was collected and uploaded to the website and Facebook account.

REPORT FROM THE MUNICIPAL ATTORNEY

He stated that at the last meeting there was discussion regarding the train station and one of the items discussed was for the Township Planner to provide a proposal for what might be the long term planning process for the area surrounding the train station. He said he spoke to Jessica Caldwell who submitted a proposal dated October 2<sup>nd</sup>, which says the area is currently zoned in part for single family residential, and use such as a train station is not contemplated by the Master Plan or the zoning for the area. The train station will be ultimately a huge asset for the community as well as a driver for development. The area near the station will be highly desirable with many people likely to travel to and from the station every day. It is a natural location for some retail/retail services uses. Transportation to and from the station from multiple modes of transportation, walking, bicycles, buses and cars should be considered.

REPORT FROM THE MUNICIPAL ATTORNEY (CONTINUED) He added that the first step would be to create a vision and then take suggested changes to the Planning Board. These changes are suggested to the Master Plan and the Reexamination Report as well. He stated that changes this significant you would want cross opinions from various township entities, The Committee, Environmental Commission, Economic Development and ultimately to the Planning Board for changes in the Master Plan and Ms. Caldwell would be there to assist with such suggestions. These changes would ultimately come back in Ordinance form to the Township Committee. Ms. Caldwell had indicated that she would be available to come before the governing body to discuss this further as well as the potential cost of such an endeavor. She indicated there may be some grant funding for some of this use, specifically Transit Village grant applications. The Committee agreed to have her come before them at the November meeting.

Attorney Semrau then spoke briefly on the Tax Revaluation process stating that we received a letter from the Sussex County Board of Taxation that says the revaluation for the township is on for 2014 which means a year from now the township will have to be done with its maps and fieldwork. He asked that since we are now close with the maps, there are two, maybe three firms that handle revaluation work and he advised that putting out a proposal for services sooner than later to lock them in because the prices continue to increase as the year goes on. The Committee agreed to begin the proposal process.

**NEXT SCHEDULED MEETINGS:** 

November 25, 2013

December 09 & 23, 2013

6:30PM Executive Session 7:30PM Regular Meeting

<u>ADJOURNMENT</u> No further business appearing before the Committee at this time, Mr. Lensak moved the meeting be adjourned at 9:43 P.M., seconded by Mr. Boyce and carried unanimously.

Respectfully submitted,

Vita Thompson, R.M.C Clerk/Administrator

## TOWNSHIP OF ANDOVER

### MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Committee of the Township of Andover on the 28th day of October 2013, that:

- 1. Before the commencement of this Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):
- b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of (x) court.
- b. (2) A matter in which the release of information would impair a right to receive funds from the () Government of the United States.
- b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy. ()
- b. (4) A collective bargaining agreement including negotiations. (x)
- (x) b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure () could impair such protection. Investigation of violations of the law.
- b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or (x) matters falling within the attorney-client privilege.

## **Contract Negotiations:**

- 1. Rolling Hills Condominiums/Municipal Services Agreement
- 2. Discussion Regarding Authorization of Request for Proposals for Appointment of Solar Renewable Energy Certificate Broker

# Attorney-Client Privilege:

- Limecrest Quarry Status Report 1.
- 2. Train Station Status Report
- Cell Tower 9-1-1 3.
- 4. Wastewater Treatment Plant

## Potential Litigation:

## Pending Litigation:

- SMAC Corporation
- () a. (8) Personnel matters.
  - 1. Police Department Staffing
  - 2. DPW Staffing
- () b. (9) Deliberations after a public hearing that may result in penalties.
  - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: October 28, 2013

Moved: Lensak Seconded: Boyce

Blackburn, Boyce, Lensak, Mc Govern, Walsh Voted Aye:

Voted Nav: None None

Abstained: