

ANDOVER TOWNSHIP COMMITTEE MEETING MINUTES

TOM WALSH, MAYOR
MICHAEL LENSAK, DEPUTY MAYOR
DOLORES BLACKBURN
PHIL BOYCE
JANIS Mc GOVERN

MARCH 25, 2013

EXECUTIVE SESSION – 6:30 P.M.

REGULAR MEETING – 7:30 P.M.

The regular meeting of the Andover Township Committee was called to order at 6:30 P.M. by Mayor Walsh, followed by a salute to the flag.

ROLL CALL: Present: Ms. Blackburn, Mr. Boyce, Mr. Lensak
Ms. Mc Govern, Mayor Walsh
Also present: Attorney Semrau

OPEN PUBLIC MEETING STATEMENT Statement of compliance with Chapter 231, P. L. 1975 was made by Mayor Walsh.

EXECUTIVE SESSION "A": On a motion by Mr. Boyce, seconded by Mr. Lensak, the resolution to go into executive session to discuss

Personnel Matters:

1. Position of Special Police Officer

Contract Negotiations:

1. St. Paul's Abbey Due Diligence
2. Chief of Police

Attorney-Client Privilege:

1. Old Creamery Property
2. Rolling Hills Condominiums/Service Agreement
3. Drainage Issues – Block 120/Lot 8
4. Pay to Play Ordinance

Potential Litigation:

Pending Litigation:

, was carried unanimously.

(See Insert Attached to These Minutes)

The Committee went into executive session at 6:31 P.M. Mr. Lensak moved to adjourn executive session at 7:17 P.M., seconded by Mr. Boyce and carried unanimously.

EXECUTIVE SESSION "B": On a motion by Mr. Lensak, seconded by Mr. Boyce, the resolution to go into executive session to discuss

Attorney-Client Privilege:

5. R. Melfi – Workers' Compensation

(See Insert Attached to These Minutes)

The Committee went into executive session at 7:18 P.M. Mr. Lensak moved to adjourn executive session at 7:26 P.M., seconded by Ms. Mc Govern and carried unanimously.

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ANDOVER TOWNSHIP COMMITTEE

March 25, 2013

BOARD OF HEALTH MEETING AGENDA

FIRST QUARTER MEETING

1. RETAIL FOOD ESTABLISHMENT INSPECTION REPORTS
2. CORRESPONDENCE
 - A. REGARDING PUBLIC NON-COMMUNITY WELL INSPECTION
AT BLOCK 134/LOT 22
 - B. NOTICE OF VIOLATION AT BLOCK 106/LOT 19
 - C. APPLICATION REVIEW FOR PROPOSED FOOD ESTABLISHMENT
AT BLOCK 104/LOT 1.02
3. ACTIVITY REPORTS FOR JANUARY AND FEBRUARY 2013
4. NJ ANIMAL RABIES FOR JANUARY THROUGH DECEMBER 2012
5. HEALTH SCREENING CLINIC SCHEDULES
 - A. SKIN CANCER SCREENING
OFFICE OF PUBLIC HEALTH NURSING
201 WHEATSWORTH ROAD, HARDYSTON
THURSDAY, MAY 16, 2013 FROM 10AM TO 1PM
\$5 CASH COLLECTED AT TIME OF APPOINTMENT
 - B. CHEM 18 BLOOD SCREENING
ANDOVER BOROUGH SENIOR & COMMUNITY CENTER
6 TRANQUILITY ROAD
WEDNESDAY, APRIL 17, 2013 FROM 8:30AM TO 11:30AM
\$25 CASH COLLECTED AT TIME OF APPOINTMENT

The above agenda items were read into the record by the Clerk/Administrator. Mr. Boyce explained the process taken by the County Board of Health in ensuring that all food establishments are inspected on a regular basis.

PUBLIC PORTION Mayor Walsh opened the meeting to the public. Seeing no hands, he closed the public portion.

ADJOURNMENT No further business appearing before the Committee at this time, Ms. Mc Govern moved the meeting be adjourned at 7:37 P.M., seconded by Mr. Boyce and carried unanimously.

Respectfully submitted,

Tom Walsh, Mayor

Vita Thompson, R.M.C.
Clerk/Administrator

REGULAR MEETING

APPROVAL OF AGENDA Mr. Lensak moved to approve the agenda, seconded by Mr. Boyce and carried unanimously.

APPROVAL OF CONSENT AGENDA ITEMS Mr. Lensak asked that check #16025 to David Corrigan be pulled and tabled for the next meeting. Ms. Mc Govern asked that Resolution #R2013-64 be removed as well. Mr. Lensak moved the following consent items be approved, seconded by Mr. Boyce and carried unanimously.

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ANDOVER TOWNSHIP COMMITTEE

March 25, 2013

*CONSENT AGENDA:

*OTHER BUSINESS:

APPROVAL OF VOUCHERS FOR PAYMENT

(See Insert Attached to These Minutes)

ACCEPTANCE OF THE CHIEF FINANCIAL OFFICER'S REPORT FOR
MONTH ENDING FEBRUARY 28, 2013

REPORT FROM THE POLICE CHIEF FOR FEBRUARY 2013

ANNUAL TAX COLLECTOR'S STATEMENT OF RECEIPTS FOR
YEAR ENDING DECEMBER 31, 2012

*RESOLUTIONS:

#R2013-62 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF
SUSSEX AND STATE OF NEW JERSEY TO ACCEPT THE LETTER
OF RESIGNATION FROM EDWARD CONRADS, PART-TIME PUBLIC
SAFETY TELECOMMUNICATOR

#R2013-63 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF
SUSSEX AND STATE OF NEW JERSEY TO ACCEPT THE LETTER
OF RESIGNATION FROM JOSEPH STEINWAND, SMOKE
DETECTOR, CARBON MONOXIDE AND FIRE EXTINGUISHER
INSPECTOR EFFECTIVE IMMEDIATELY

(See Inserts Attached to These Minutes)

*APPROVAL OF MINUTES:

FEBRUARY 25, 2013 REGULAR MEETING

RESOLUTIONS REMOVED FROM THE CONSENT AGENDA

#R2013-64 RESOLUTION OF THE TOWNSHIP OF ANDOVER, COUNTY OF
SUSSEX AND STATE OF NEW JERSEY TO APPOINT DANIEL
HENNIGHAN TO THE POSITION OF SMOKE DETECTOR, CARBON
MONOXIDE AND FIRE EXTINGUISHER INSPECTOR EFFECTIVE
IMMEDIATELY

Ms. Mc Govern questioned the fee structure on the resolution. He is paid according to the inspection schedule. She asked if that is the employee's only reimbursement and it is. There is use of a municipal vehicle if one is available. Following a short discussion, Mr. Boyce moved to approve the foregoing resolution as presented, seconded by Ms. Mc Govern and carried unanimously.

(See Insert Attached to These Minutes)

REPORT FROM THE GREEN TEAM Mr. Kolstad reported that the Green Fair planned for April is now scheduled for June. They are using the projects this year for points towards certification. They are scheduling their kick off meeting to plan the community garden to grow produce for the Bodhi Food Pantry. The SLAP group will be assisting with the garden. The monthly meeting will be this Thursday at 7:30.

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ANDOVER TOWNSHIP COMMITTEE

March 25, 2013

REGULAR AGENDA

PUBLIC PORTION Mayor Walsh opened the public portion and seeing no hands he closed the public portion.

NEW BUSINESS Mayor Walsh distributed pictures of a pavilion for Hillside Park. He said he spoke to the members of the Recreation Committee as well as Open Space. He mentioned that in 2014 we will be celebrating our 150th anniversary. The trees were removed from the picnic area because of a potential dangerous situation. Some came down in the storm and the investigators from JIF said the remaining trees posed a threat and needed to be removed. Many people have complained about a lack of shade.

Following a short discussion, there was a consensus to move forward to bid on this project.

Mayor Walsh then read a petition he received from the Drake Manor residents with regard to gun shots every Sunday all day long. They have called the police regarding this matter and there is little that can be done. He spoke to the zoning officer and he felt it was more a nuisance than a noise issue. Attorney Semrau stated he would like into this matter as the zoning officer will be doing the same.

COMMITTEE REPORTS

MS. MC GOVERN. She reported that the Seniors had a St. Patrick's Day luncheon at Sheridan's Lodge. The next meeting is next week. On March 19th she met with the DPW team after meeting with Supervisor Dickinson. She stated she received quite an education on the State mandates such as truck washing procedures following plowing and sanding. She found the conversation very informative.

She then reported on the Board of Education meeting stating that the budget meeting is on March 26th at Long Pond School. The solar panels are being installed and the gas conversion project is behind schedule due to permit applications. Mayor Walsh explained the shared service contract for truck washing services which saved the township \$50,000.

MR. BOYCE. He reported on the snowstorm and the difficulties Cumberland Farms is having in clearing their lot in a reasonable time following a storm. He asked if the zoning officer can look into this matter.

He then reported on the court stating that Ms. Walls is doing a great job in the transition.

He then spoke about the fire department's 60th anniversary. He stated he attended the Venison Dinner which was a huge success. Mr. Boyce spoke about the numerous fundraisers held by the fire department to offset the budget provided by the township.

MS. BLACKBURN. She reported on the Land Use Board stating that development is slow and therefore, the last two meetings had no applications, hearings or resolutions. The next meeting has been cancelled due to nothing on the calendar. Things are slow in the township and in building in general.

MR. LENSAK. He reported on the Economic Development meeting stating they met with the proposed owner of the new Dunkin Donuts. One of the objections brought to the table was a 24 hour service. He agreed to close after 10PM and turn off all the lights. Reporting on Bridgeway they are having their grand opening on April 10th and the Economic Development Committee is looking forward to Dale's Market.

He then reported on the police department, where officers have uncovered a fraud scheme. He then read two letters into the record with regard to mutual aid assistance to Newton and another commending the Toys for Tots Program held in December. He thanked Lt. Danielson and Officer Kithcart for conducting the fingerprinting program at the schools.

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ANDOVER TOWNSHIP COMMITTEE

March 25, 2013

COMMITTEE REPORTS (CONTINUED)

MAYOR WALSH. He asked for a motion to endorse the Adult Basketball Program of only Andover Township residents as a municipal recreation program. Mr. Lensak moved while Ms. Blackburn seconded the motion which was carried unanimously.

He stated that at the last meeting this Committee held a very spirited debate and in past years such a debate would have escalated into personal attacks. He stated he was proud how the matter was debated and voted upon without further discussion. He said he is proud to be a member of this Committee.

REPORT FROM THE CLERK/ADMINISTRATOR A meeting scheduled for this morning with the NJ Transit Arts Council was cancelled due to the snowstorm, dusting to one inch. The meeting will be rescheduled for April. She then stated that Clerks, Managers and Administrators are trying to schedule another meeting since they haven't met in a long while. She said these meetings are a great source of networking, brainstorming and shared services opportunities.

REPORT FROM THE MUNICIPAL ATTORNEY He mentioned the Board of Health meeting held earlier this evening and by doing this saves the Township about \$5000 annually. He then spoke about the power lines construction and if there are any public concerns or problems they should be directed to 1-888-771-7734 which is dedicated to the project. There is also information available on the website.

NEXT SCHEDULED MEETINGS: April 08, 2013

6:30PM Executive Session
PUBLIC HEARING ON THE 2013 MUNICIPAL BUDGET
7:30PM Regular Meeting

April 22, 2013
6:30PM Executive Session
7:30PM Regular Meeting

ADJOURNMENT No further business appearing before the Committee at this time, Mr. Boyce moved the meeting be adjourned at 8:16 P.M., seconded by Ms. Mc Govern and carried unanimously.

Respectfully submitted,

Tom Walsh, Mayor

Vita Thompson, R.M.C.
Clerk/Administrator

TOWNSHIP OF ANDOVER

MOTION FOR EXECUTIVE SESSION "A"

BE IT RESOLVED by the Township Committee of the Township of Andover on the 25TH day of March, 2013, that:

1. Before the commencement of this Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):
 - (x) b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - () b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - (x) b. (4) A collective bargaining agreement including negotiations.
 - (x) b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (x) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

Contract Negotiations:

1. St. Paul's Abbey Due Diligence
2. Chief of Police

Attorney-Client Privilege:

1. Old Creamery Property
2. Rolling Hills Condominiums/Service Agreement
3. Old Creamery Property
4. Pay to Play Ordinance

Potential Litigation:

- (x) a. (8) Personnel matters.
 1. Special Police Officer
- () b. (9) Deliberations after a public hearing that may result in penalties.
 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: February 25, 2013

Moved: Boyce Seconded: Lensak
Voted Aye: Blackburn, Boyce, Lensak, Mc Govern, Walsh
Voted Nay: None
Abstained: None
Resolution adopted. MARCH 25, 2013

TOWNSHIP OF ANDOVER

MOTION FOR EXECUTIVE SESSION "B"

BE IT RESOLVED by the Township Committee of the Township of Andover on the 25TH day of March, 2013, that:

2. Before the commencement of this Regular Meeting, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-26, sub-section(s):
- (x) b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
 - () b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
 - () b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
 - (x) b. (4) A collective bargaining agreement including negotiations.
 - (x) b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
 - () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
 - (x) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

Contract Negotiations:

- 5. Pay to Play Ordinance

Attorney-Client Privilege:

Potential Litigation:

- (x) a. (8) Personnel matters.
- () b. (9) Deliberations after a public hearing that may result in penalties.
 - 2. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: February 25, 2013

Moved: Lensak Seconded: Mc Govern
Voted Aye: Blackburn, Boyce, Lensak, Mc Govern, Walsh
Voted Nay: None
Abstained: None
Resolution adopted. MARCH 25, 2013
