

ANDOVER TOWNSHIP COMMITTEE AGENDA

BOB SMITH, MAYOR
GAIL PHOEBUS, DEPUTY MAYOR
PHILIP BOYCE
ALEX GILSENAN
THOMAS WALSH

FEBRUARY 09, 2009

EXECUTIVE SESSION - 6:30 P.M.

REGULAR MEETING - 7:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUNSHINE NOTICE: Adequate notice of this meeting has been posted in accordance with the Open Public Meetings Act by posting written notice and agenda of the meeting at the Andover Township Municipal Building, by mailing such notice and agenda to the New Jersey Herald, the Star Ledger and Daily Record and by filing same with the Township Clerk.

RULES FOR MEETING: *No new business to be brought before the Committee after 8:30 P.M. The time allotted to the public will be determined by the Committee.*

EXECUTIVE SESSION:

Personnel Matters:

- 1. P. Coleman, Chief of Police**
Discussion regarding updating the evaluation process
- 2. Shauna Tillotson, Temporary Clerk-Typist, Municipal Court**
Possibility of employment extension

Contract Negotiations:

- 1. St. Paul's Abbey**
There will be discussion regarding the due diligence process.
- 2. Alarm Monitoring Services**
There will be a discussion and review of proposals received for this service along with a status report of our current vendor.
- 3. Hampton Township**
Discussion regarding their request to purchase Andover's old radios.
- 4. Town of Newton**
Discussion regarding a Shared Services Agreement for a Salt Brine System.

EXECUTIVE SESSION: (CONTINUED)

Potential Litigation

Attorney-Client Privilege:

Potential Litigation

1. Possible Violation of the Law

A matter involving a potential investigation.

2. Haber Escrow Matter - Block 111/Lot 19.05

There is an outstanding escrow amount for a matter that was before the Land Use Board and the Township will be discussing how to handle the outstanding balance.

3. Highland Farms - Block 118/Lot 3 & Lakeview Ridge - Block 71/Lot 9

This pertains to incomplete improvements for the developments and the Township taking action to compel the completion of such improvements.

4. Brezia Court - Block 111/Lot 12.01 Dorset Farm - Phase VI

This pertains to the responsibility of the maintenance of the roadway. There were legal documents that have been located by the Clerk's Office and various options will be discuss on how to proceed.

5. Farmer's Market - Block 151/Lot 19

There is an issue before the zoning office regarding a notice of violation.

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA All items listed with an asterisk (*) are considered to be routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

*CONSENT AGENDA:

*OTHER BUSINESS:

1. **Approval of Vouchers for Payment**
2. **Acceptance of the Tax Collector's January 2009 Report - \$941,032.70**
3. **Approval of On Premise 50/50 Raffle - R.L. 855 - Sussex County Interfaith Hospitality Network - To Be Held on March 28, 2009 at Perona Farms from 6:00 p.m. to 10:30 p.m.**

***CONSENT AGENDA: (CONTINUED)**

***RESOLUTIONS:**

1. **#R2009-40 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR ENVIRONMENTAL COMMITTEE DONATION TRUST FUND**

2. **#R2009-41 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP COUNTY OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY TO AUTHORIZE A 2008 BUDGET APPROPRIATIONS RESERVE TRANSFER - \$2,400.00**

3. **#R2009-42 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AWARDING THE CONTRACT TO PROVIDE ALARM SYSTEM MONITORING AND ANNUAL INSPECTIONS FOR THE FIRE ALARM SYSTEMS AT THE MUNICIPAL BUILDING, DEPARTMENT OF PUBLIC WORKS GARAGE, HILLSIDE HOUSE AND HILLSIDE PARK HALL TO A.C. DAUGHTRY**

4. **#R2009-43 2009 SALARY RESOLUTION**

***APPROVAL OF MINUTES:**

1. **2009 REORGANIZATION MEETING**

REGULAR AGENDA

NEW BUSINESS

1. **ROAD VACATION REQUEST - SQUIRREL ROAD AND WOODLAND DRIVE**

APPROVAL OF MINUTES

1. DECEMBER 20, 2008 EXECUTIVE SESSIONS "A" & "B"

REPORT FROM THE FIRE CHIEF

REPORT FROM THE RESCUE SQUAD CHIEF

REPORT FROM THE CHIEF OF POLICE

OPEN TO THE PUBLIC

RULES FOR THE PUBLIC PORTION OF THE MEETING

1. Please come forward when recognized and state your name and address.
2. Please direct your comments to the Township Committee.
3. The committee may comment or respond when you conclude your comments.
4. Normally, each member of the public will be recognized and given the floor. When you have concluded, you may be recognized again during that public portion of the meeting upon Committee approval.
5. Anyone that is disruptive and/or speaks when they are not recognized will be considered to be disruptive to the meeting and may be asked to leave.

ORDINANCES: PUBLIC HEARING

1. #2009-01 SALARY ORDINANCE AMENDMENT
POSITION OF EMERGENCY MANAGEMENT COORDINATOR

"AN ORDINANCE TO AMEND THE 2008 SALARY ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY, ORDINANCE #2008-09 TO PROVIDE AND DETERMINE RATES OF COMPENSATION FOR EMPLOYEES OF THE TOWNSHIP"

2. #2009-02 AMEND AND SUPPLEMENT CHAPTER 125
FEEES FOR COPIES AND PUBLIC RECORDS

"AN ORDINANCE OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 125, "RECORDS, PUBLIC", SECTION 125-8, "PROCEDURES AND FEES FOR PURCHASING COPIES OF PUBLIC RECORDS" OF THE REVISED GENERAL ORDINANCES"

ORDINANCES: INTRODUCTION

1. **#2009-03 TO AMEND CHAPTER 74 - SECTION 74-50**
"LOT LINE ADJUSTMENT APPROVAL"

"AN ORDINANCE TO AMEND THE GENERAL ORDINANCES OF THE TOWNSHIP OF ANDOVER, CHAPTER 74, LAND USE PROCEDURES, ARTICLE V, GENERAL PROVISIONS, BY DELETING SECTION 74-50, "PENDING APPLICATIONS" AND REPLACING IT WITH A NEW SECTION 74-50, ENTITLED "LOT LINE ADJUSTMENT APPROVAL":

2. **#2009-04 TO AMEND CHAPTER 190 - ZONING, ARTICLE VII**
"PARKING AND LOADING REQUIREMENTS"

"AN ORDINANCE TO AMEND CHAPTER 190, ZONING, ARTICLE VII, PARKING AND LOADING REQUIREMENTS, SECTION 190-57, COMMERCIAL USES, PARAGRAPH A, OF GENERAL ORDINANCES OF THE TOWNSHIP OF ANDOVER, COUNTY OF SUSSEX, STATE OF NEW JERSEY"

3. **#2009-05 TO AMEND BOND ORDINANCE #2005-17**

"BOND ORDINANCE AMENDING BOND ORDINANCE NUMBERED 2005-17 OF THE TOWNSHIP OF ANDOVER, IN THE COUNTY OF SUSSEX, NEW JERSEY FINALLY ADOPTED JULY 27, 2005 IN ORDER TO AMEND THE DESCRIPTIONS OF THE PROJECTS"

RESOLUTIONS

OLD BUSINESS

1. MARTIN STREET
2. BALLANTINE ROAD ENGINEERING PROPOSAL

OTHER BUSINESS

COMMITTEE REPORTS

REPORT FROM THE TOWNSHIP ADMINISTRATOR

REPORT FROM THE MUNICIPAL ATTORNEY

NEXT SCHEDULED MEETINGS:

Monday, February 23, 2009

Monday, March 09, 2009

Executive Session - 6:30 p.m.

Regular Meeting - 7:30 p.m.

ADJOURNMENT

TOWNSHIP OF ANDOVER

MOTION FOR EXECUTIVE SESSION

BE IT RESOLVED by the Township Committee of the Township of Andover on the 09th day of February 2009, that:

1. Prior to the commencement of this **Regular Meeting**, the Township Council shall meet in Executive Session, from which the public shall be excluded, to discuss matters as permitted pursuant to N.J.S.A. 10:4-12, sub-section (s):

- () b. (1) Confidential or excluded matters, by express provision of Federal law or State statute or rule of court.
- () b. (2) A matter in which the release of information would impair a right to receive funds from the Government of the United States.
- () b. (3) Material the disclosure of which constitutes an unwarranted invasion of individual privacy.
- () b. (4) A collective bargaining agreement including negotiations.
- () b. (5) Purchase, lease or acquisition of real property, setting of banking rates or investment of public funds, where it could adversely affect the public interest if disclosed.
- () b. (6) Tactics and techniques utilized in protecting the safety and property of the public, if disclosure could impair such protection. Investigation of violations of the law.
- (X) b. (7) Pending or anticipated litigation or contract negotiations other than in subsection b. (4) herein or matters falling within the attorney-client privilege.

Contract Negotiations:

- 1. ***St. Paul's Abbey***
- 2. ***Alarm Monitoring Services***

Attorney-Client Privilege:

Pending Litigation

Potential Litigation

- 1. ***Possible Violation of the Law***
- 2. ***Haber Escrow Matter***
- 3. ***Crepeau Developers***
- 4. ***Highland Farms & Lakeview Ridge***
- 5. ***Farmer's Market - Block 15/Lot 19***

- (X) b. (8) Personnel matters.
 - 1. ***P. Coleman, Chief of Police***
 - 2. ***S. Tillotson, Temporary Clerk-Typist***
- () b. (9) Deliberations after a public hearing that may result in penalties.
 - 1. The time when the matter(s) discussed pursuant to Paragraph 1 hereof can be disclosed to the public is as soon as practicable after final resolution of the aforesaid matter(s).

Adopted: February 09, 2009

Moved: _____ Seconded: _____

Voted Aye:

Voted Nay: None

Abstained:

Resolution adopted. February 09, 2009
